SUBJECT: ELEC-TRAK SERVICE MEETING

An ELEC-TRAK Service Training Program is scheduled for your area in accordance to the attached schedule. You should attend the meeting closest to your location. If there is more than one meeting in a location, you should attend the day indicated on the attached schedule.

It is extremely important that you and your key people know how to service the ELEC-TRAK. As you know, attendance at these training schools is a requirement of the G.E. ELEC-TRAK franchise and is essential for your continued growth and prosperity in this business. Be sure that at least one person from your organization attends this meeting. If you wish to send two or more people, we will be glad to have them attend. This session will last only one day from 9:00 AM until about 5:00 PM at the latest.

The class agenda is enclosed for your review. We will cover all the various aspects of the ELEC-TRAK. The majority of the service session will cover the electrical area and actual trouble shooting for all models. You should have a good understanding of how to repair the ELEC-TRAK after this session. Bring your green Product Service Manual and Service Training Manual. You should review these manuals, so you are familiar with the material.

You should plan to arrive at the meeting place by 8:45 AM.

Sincerely yours,

J. L. Armstrong
Manager - Dealer Training
ELEC-TRAK TRACTOR SERVICE SCHOOL

FALL 1971

9:00  Welcome and Program Outline
9:15  ELEC-TRAK Tractor Major Components

E12S and E15

9:30  ELEC-TRAK Tractor Operation
10:00 Electrical Circuits
11:00 Trouble Shooting Techniques
11:15 Actual Trouble Shooting by Class Members
12:00 LUNCH

E12 and E20

1:00  Electrical Circuits
2:00  Trouble Shooting Procedures
2:30  Actual Trouble Shooting by Class Members
3:30  Review & Quiz
4:00  General Questions and Review Update Bulletins

JLA:bk
7/71
ELEC-TRAK SERVICE SCHOOL SCHEDULE — AUGUST 16 - 27

NOTE: All schools will begin at 9:00 A.M. local time

DATES

**FALL 1971**

Aug. 16 - Monday

Holiday Inn - South
4742 Cleveland-Massillon Rd.
U.S. Rt. 21 at Jct. of Ohio Tpk.
West Richfield, Ohio
(216/659-6151)

Ramada Inn
1-89 So.
Exit 14E, U.S. 2 Cloverleaf
South Burlington, Vt.
(802/658-0250)

Holiday Inn
1 Olympic Drive
Lake Placid, New York
(518/523-2556)

Aug. 17 - Tuesday

Holiday Inn
Ohio Tpk. Exit 12 on Rte. 8
Hudson, Ohio
(216/683-9191)

Sheraton-Wayfarer Motor Inn
Bedford Interchange
Exit 4 off Route 93
Bedford, New Hampshire
(603/622-3766)

Holiday Inn
267 Genesee St.
N.Y.T. Exit 31 - 1-1/2 miles S.
Utica, New York
(315/732-1121)

Aug. 18 - Wednesday

Holiday Inn - North
US 25 N. at 2301 Wagoner Ford Rd.
Exit 44 off I-75
Dayton, Ohio
(513/278-4871)

Howard Johnson Motor Lodge
I-70 at Municipal Airport Rd.
Zanesville, Ohio
(614/483-0661)

Ramada Inn
1305 Buckley Rd.
Syracuse (North), N.Y.
(315/457-8670)

Aug. 19 - Thursday

Holiday Inn
820 Trenton Ave.
I-75 & US 224
Findlay, Ohio
(419/423-8212)

Sheraton-Wayfarer Motor Inn
Bedford Interchange
Exit 4 off Route 93
Bedford, New Hampshire
(603/622-3766)

Holiday Inn
N.Y.T. Exit 48
200 Oak Street
Batavia, N.Y.
(716/343-1440)

Aug. 20 - Friday

Holiday Inn
1801 S. Telegraph Rd.
US 24 & Bypass U.S. 10
Pontiac, Michigan
(313/334-2444)

Howard Johnson
7-91 North at E-W Serv. Rd. Exit
7 Weston St.
Hartford, Conn.
(203/525-4441)

Holiday Inn
N.Y.T. Exit 51E, Rte. 33
Cheektowaga, N.Y. (Buffalo)
(716/634-6969)

Aug. 23 - Monday

Holiday Inn
1801 S. Telegraph Rd.
US 24 & Bypass U.S. 10
Pontiac, Michigan
(313/334-2444)

Holiday Inn
333 Winthrop Ave.
Lawrence, Mass.
(617/666-3411)

Holiday Inn
N.Y.T. Exit 22
Union, New Jersey
(201/867-8600)

Aug. 24 - Tuesday

Holiday Inn
U.S. 10 & Eastman Roads
Midland, Michigan
(517/631-4220)

Howard Johnson
1-91 North at E-W Serv. Rd. Exit
7 Weston St.
Hartford, Conn.
(203/525-4441)

George Washington Motor Lodge
Exit 27
Willow Grove, Pa.
(215/304-7100)

Aug. 25 - Wednesday

Holiday Inn
U.S. 31 North
615 E. Front
Traverse City, Michigan
(616/947-3700)

Holiday Inn - Downtown
30 Whalley Ave.
New Haven, Conn.
(203/777-6221)

Holiday Inn
Routes 315 & 115
Pa. Tpk. Exit 36 N.E.
Wilkes Barre, Pa.
(717/824-2311)

Aug. 26 - Thursday

Holiday Inn
I-296 at
270 Ann Street, N.W.
Grand Rapids, Michigan
(616/365-9801)

Ramada Inn
5401 Carlisle Pike
Mechanicsburg, Pa.
(717/697-0321)

Aug. 27 - Friday